



AAEA

The Agricultural
Communicators
Network

2018 AAEA Communications Awards

Online Entry Process Guide

Questions? Contact Debbie Alexander, dalexander@asginfo.net, 706-407-2550

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Enter online at: <https://betternewspapercontest.com/2018AAEACommsAwards>



2018 AAEA Communications Awards

ENTRY DEADLINE: APRIL 30, 2018



CONTEST INFO

Welcome to the 2018 AAEA Communications Awards!

Our five Divisions are Design, Digital & Social Media, MarComm, Photography and Writing. All divisions use the same entry form. Select Division, then Category in the drop-down menus on the entry form page.



ENTRY FEES & PAYMENT

Writing, MarComm, and Digital & Social Media entries are \$25 per entry.

Design entries are \$20 per entry.

Photography entries are \$10 per entry.



SPECIAL INSTRUCTIONS

For a complete description of all division categories and rules, please visit our website and review the 2018 Call For Entries.

If you have any questions, contact Debbie Alexander at 706-407-2550 or dalexander@asginfo.net.

RULES & ELIGIBILITY

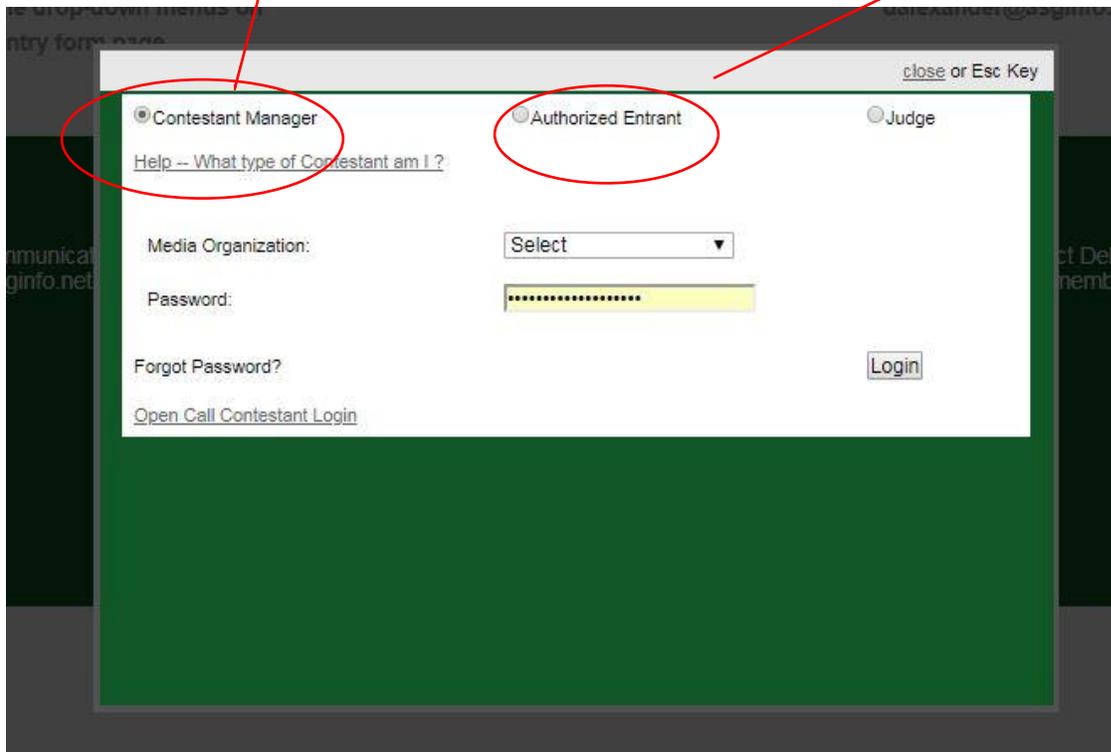
The AAEA Communications Awards are open to all AAEA members, including active, affiliate, honorary life, student and retired members, as long as you are a paid member of AAEA by the awards entry deadline of April 30, 2018.



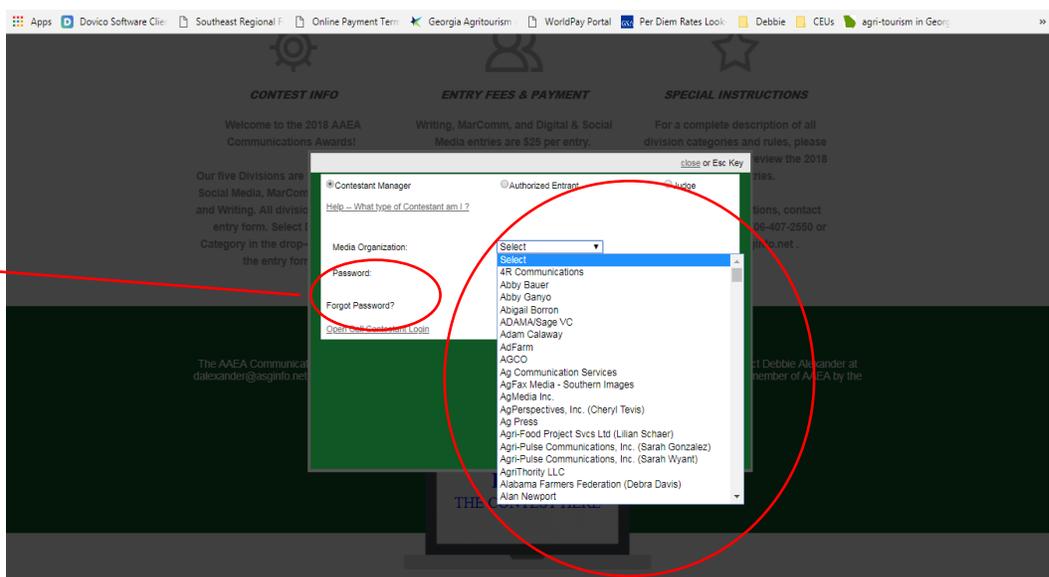
Click here to enter the contest.

Most of you will be a Contestant Manager, if you have entered the contest in previous years. This is the default setting.

If you are new to the contest or if this is your first time submitting your own entries (i.e. someone else entered for you previously), you are most likely an Authorized Entrant.

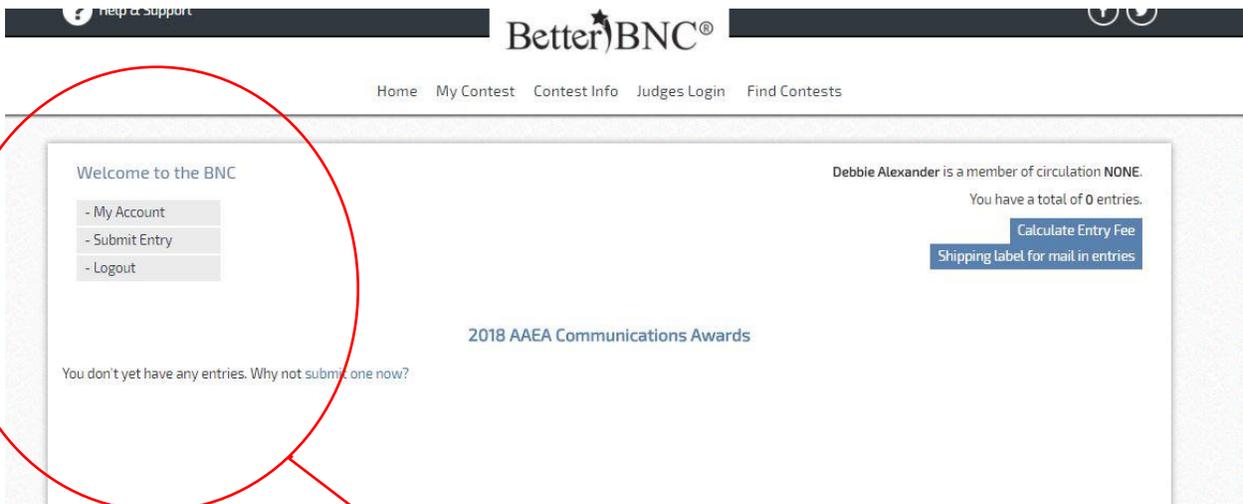


If you have questions regarding your entry status, please email Debbie Alexander at dalexander@asginfo.net.



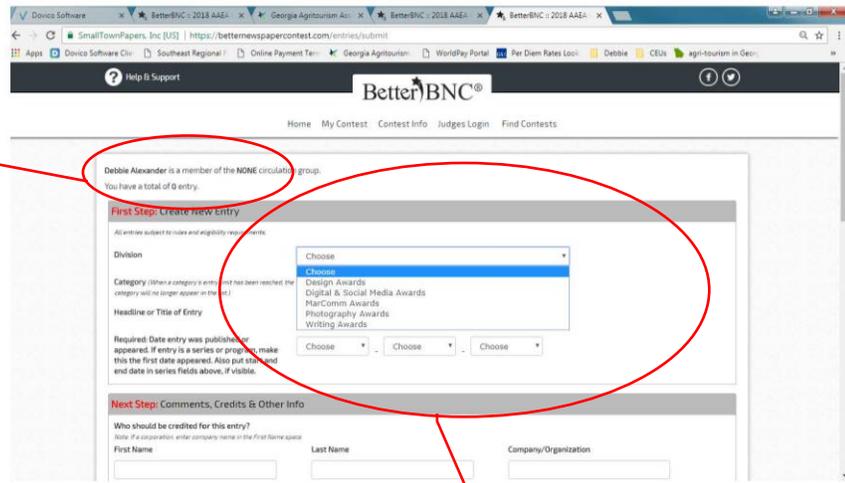
For password help, email Debbie at dalexander@asginfo.net.

Use the drop-down menu to find your company and name. Some companies will have multiple names, please select your name only. If you do not see your name listed, please email Debbie to be added.



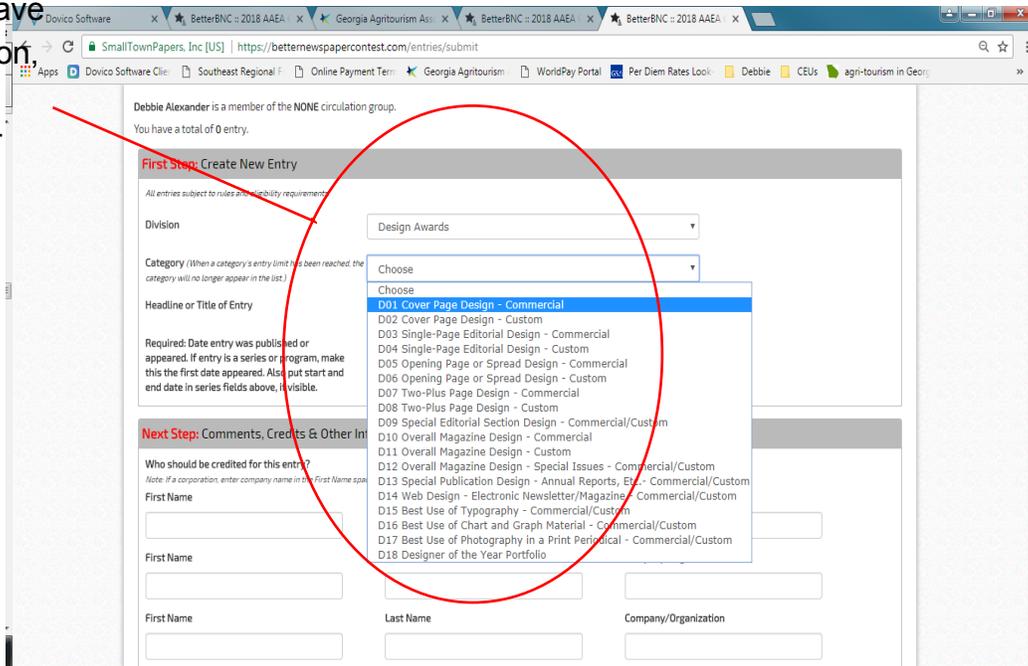
This is the first page you will see when you have logged in - this is your "My Entries" page. Click on "Submit Entry."

You are in!

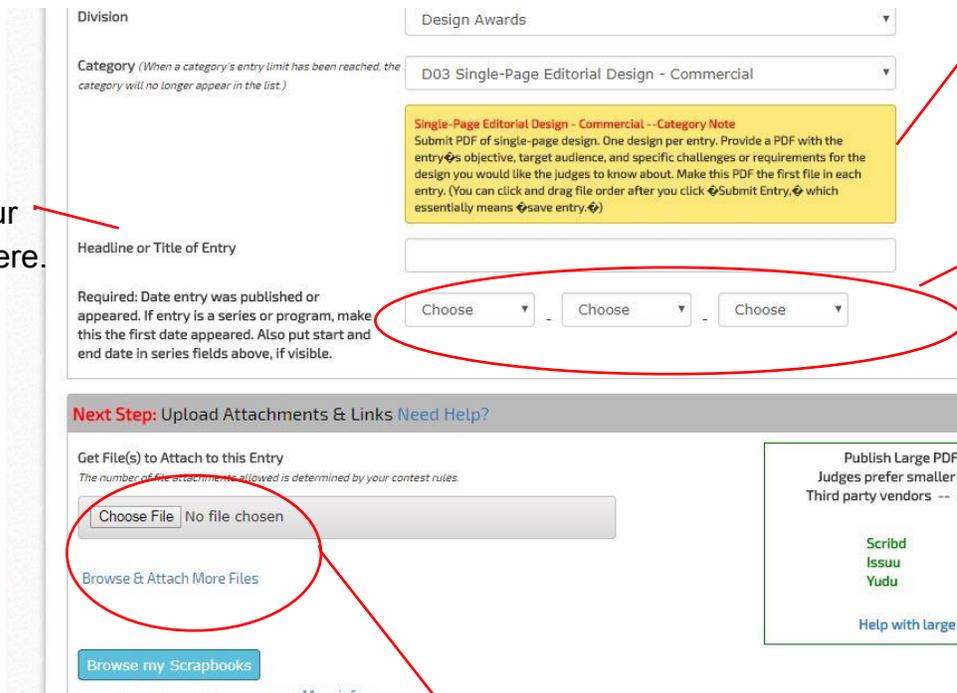


Select one of the 5 Awards Divisions (Design, Digital & Social Media, MarComm, Photography, or Writing)

Now that you have chosen a Division, you will select the category for your entry.



The title of your entry will go here.



Please read the specific description for the selected category here.

Be sure your entry was published between the dates of April 16, 2017 and April 15, 2018.

Upload your entry files here. Click on the "Browse" link for all files that need to be uploaded. Please note that ALL entries require an informational PDF containing objective and other details for the entry. This should be the first PDF. You can edit the order of files AFTER you click Submit by going to Manage Entries and clicking "Edit." Drag and drop files to change their order.

If your entry resides online, simply enter the URL(s) to the entry in these fields. Judges will go to the site and judge from there. If any log-in information is needed to view the entry, please include this in the Comments section. Please make sure the content remains online through July 2018.

Get Links to Attach to this Entry The number of URL/Link attachments allowed is determined by your contest r

www.newgroundmagazine.com	Paste URL/Link here
Paste URL/Link here	Paste URL/Link here
Paste URL/Link here	Paste URL/Link here
Paste URL/Link here	Paste URL/Link here
Paste URL/Link here	Paste URL/Link here

Use the Comments box to enter WOY (Writer of Year) selections, log-in information, special instructions, or any other relevant info for the entry,

Next Step: Comments, Credits & Other Info

Please see the notes for this category (above) for what to put in Comments section for this entry. Judges will be able to see these comments.

Who should be credited for this entry?
Note: If a corporation, enter company name in the First Name space.

First Name	Last Name	Company/Organization
First Name	Last Name	Company/Organization
First Name	Last Name	Company/Organization

In the Credits section, list everyone who should receive credit for the entry. In the event of a win, these are the names to be listed on plaques and certificates. For DSM and MarComm, if the agency and client are to be credited, list those here instead of individuals.

You are now ready to submit your entry.

Final Step: Answer reCAPTCHA and Submit Entry

I am not a robot

Submit Entry

Attachments are uploaded when you click "Submit Entry."

This is where you can check to see that everything is accurate for your entry. Once you have finished editing your entry, you can print this page for your records and to send in with mail-in entries.

The Entry has been saved.

This Page is Your Official Entry Form.

Please save or print this page for your records.

If you are mailing in a physical entry, you must print this page to include on the top of each entry inside your package. If a category calls for 3 copies of a magazine as an entry, for example, put one printout of this entry form on top of the stack of magazines before shipping it in to us, postmarked by April 30, 2018.

Entry Details:

Media Organization: **Debbie Alexander (824)**
 Title or Headline: **aaaa**
 Division: **Design Awards**
 Category: **D03 Single-Page Editorial Design - Commercial**
 Entry Code: **82401**
 Credits: **Debbie Alexander ()**
 Entry made by **Debbie Alexander, Contestant** on 2018-02-21 09:10:37



DO NOT HIT YOUR BACK BUTTON



Submit Another Entry

or [Manage Entries](#) | [Logout](#)

IMPORTANT: Do not hit the back button here, even if you need to edit an entry. There is a drop-down menu on the My Contest tab at the top of the page. Click on "Manage Entries".

After submitting your first two entries, watch for an email to validate your log-in information. This is required to submit additional entries.

Managing Your Entries

Click here to calculate entry fees.

Welcome to the BNC

Debbie Alexander is a member of circulation NONE.

You have a total of 1 entries.

[Calculate Entry Fee](#)

[Shipping label for mail in entries](#)

2018 AAEA Communications Awards

Click here to generate shipping label for mail-in entries.

Entrant	Category	Title	Pages	Files/URLs	Created	Actions
Contestant Manager	D03 Single-Page Editorial Design - Commercial	aaaa	1		2018-02-21 09:10:37	Label Edit Disable Delete

This is where you are able to manage your entries at any time during the contest. You can edit, disable, or even delete an entry. Disabling an entry allows you to save an entry, but not have it listed as an active entry. Clicking on "Label" allows you to view your official entry form, and print it for your records or include it with mail-in entries.

Entry Fee Calculation and Payment

This is where you can check at any time to see how much you will owe in entry fees, and where you pay via Paypal. Check the boxes for all entries or for the specific ones for which you are paying.

You are managing content for 2018 AAEA Communications Awards
 Debbie Alexander Circulation Group NONE.
 As of 02/21/2018 9:12 am
 Disabled entries are not in fee calculation.

How to pay:
 * Use the check boxes to select the entries you want to pay.
 * Click the "Pay By Card" button to pay using a credit card, debit card or via PayPal.
 * Click the "Pay by Check" button if sending payment by mail.
 * When done, print a copy for your records. After the entry deadline, you will not be able to access this page.

Carefully follow the on screen instructions to ensure proper handling of your entry fees. All financial transactions are directly with the sanctioning organization, not BetterBNC. For help with PayPal transactions, contact your contest administrator.

Print

Entrant	Division	Category	Title	Entry Fee	Select Entries to Pay Select All	Payment Status
Contestant Manager	Design Awards	D03 Single-Page Editorial Design - Commercial	aaaa	\$20.00	<input type="checkbox"/>	Not received
Design Awards subtotal				\$20.00		
						
Total Entry Fee Due				\$20.00		
Base Contest Fee				\$0.00		
Total Entry Fee Paid				\$0.00		
Total Outstanding Entry Fee				\$20.00		
				Payment Amount <input type="text" value="0"/>	<input type="button" value="Pay By Check Mailed-in only"/> <input type="button" value="Pay Now With Card"/>	

Use this option if it is necessary for you to pay by check.

Please choose this option to pay with your credit card through Paypal whenever possible. This is the preferred payment method.

	Payment Amount <input type="text" value="20.00"/>	Pay By Check Mailed-In only	Pay Now With Card
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Pay with PayPal - The faster, safer way to pay

Pay now [CHECK OUT WITH PayPal](#)

-OR-

Pay later [PayPal CREDIT](#)

No Payments + No Interest if paid in full in 6 months on purchases of \$99+ Subject to credit approval See terms

Pay with credit or debit card

Card number

Expiration date /

[Pay Now](#)

When you click Pay Now with Card, these boxes appear. You can choose to pay with your Paypal account or by entering your credit card information here.

When you click "Paid by Check Mailed In Only", you will see the following pop-up. Please enter your check number and amount here, and mail to the address shown. Make checks payable to "AAEA" and include a printout of your entry inventory, which will appear as a payment receipt after you click "save".

Home My Contest Contest Info Judges Lc

Check Number

Amount

[Save](#)

Note to contestant: Checks must be mailed in. You cannot pay via online check.

Mail checks to:

Make check payable to: AAEA
 Mail to:
 AAEA Comms Awards
 c/o Debbie Alexander
 P.O.Box 1444
 LaGrange, GA 30241

Remember, you can access your "Manage Your Entries" page at any time by selecting that option on the My Contest drop-down menu at the top of the page.